

Scrutiny Board (Central & Corporate Functions 2009/20010 – Member Development Inquiry - Recommendation Monitoring **APPENDIX 4**

	Recommendation	Where we are up to	Stage	Cont'
1	That the Member Development Officer discusses with Directors how training and support mechanisms for officers delivering learning and development activities for Members could be developed.	As yet there has been no meeting with Directors but a paper is to go to a future meeting of the Corporate Management Team requesting views on ways of improving and developing the standard content and delivery at training events that are delivered in-house.	4	
2	That the Member Development Officer works with Group Support Managers and Group Whips in a more proactive way to promote the importance of Personal Development Plans and to prepare to increase the number of completed PDPs.	The Member Development Team have worked more closely with the Group Whips and the Group Support Managers this year to schedule and carry out Personal Development Plan interviews. This has led to a big increase on previous years in the number of Councillors taking part in the process. To date almost 50% of Councillors have had a PDP interview.	4	
3	That all Executive Board Members and Group Whips undertake a PDP so as to demonstrate their support for Member Development as an ongoing process.	A number of Executive Board Members and Group Whips have undergone a PDP interview but not all as yet. The Member Development Team are working to arrange and carry out interviews with those who remain.	4	
4	That the Member Development Officer, as a matter of routine, shares feedback with event presenters and publishes event feedback on the Council's Intranet site. That course evaluation forms be reviewed with the aim of capturing more feedback and more useful data.	We have a number of seminars and other training events planned over the next couple of weeks and we will be sharing the feedback we receive from Members with those giving the events so that they can make changes if necessary for the future. The evaluation form has been re-designed with input from the Member Development Working Group. The form is now less time consuming to fill-in but extracts more useful data which can be used to alter and improve training events.	2	
5	That for role specific training, officer/member groups are established to evaluate the effectiveness of such training and to provide feedback to the Member Development Officer.	The Member Development Working Group are to discuss the formation and make-up of these working groups at a future meeting.	4	